



UC2B Policy Board Agenda

Regular Meeting

June 22, 2011 – 12:00 noon

EC1, 102 N. Neil Street, Champaign, Illinois ***NOTE LOCATION CHANGE***

- I. Call to Order
- II. Roll Call (By Roster) – Determine Quorum
- III. Approve Agenda
- IV. Approval of Minutes from 6/15/2011
- V. ACTION/DISCUSSION ITEMS) note in this section we will go to audience for comment prior to discussion by Board of each item, comments are limited to 5 minutes in length per person)
 - a) Grant Required Approvals – **Mike Smeltzer**
 - b) Technical Committee Report and Request for approvals of items forwarded from Technical Committee and its sub-committees – **Tracy Smith** – 6/21/11 Tech Committee meeting cancelled.
 - c) FTTP RFP Decisions – should construction and management be included together as one RFP or not – **Tracy Smith** – 6/21/11 Tech Committee meeting cancelled.
 - d) Discussion of pursuing a change order for ring design in order to include a production class facility – Rough Cost Estimates – **Mike Smeltzer** – Delayed awaiting final bid results for FTTC portion of project.
 - e) Marketing Committee Update – **Brandon Bowersox/John Kersh**
 - f) Status of Non-Voting Member – **Rev. Bogan**
 - g) NTIA/Grant Update – **Mike Smeltzer**
 - h) FTTP Project Bid Results Summary, Schedule and Next Steps (Report to arrive under separate cover after receipt of Urbana portion bids due Tuesday, June 21 at 2pm)
- VII. Tasks to complete for next meeting
- VIII. Items for next meeting's agenda
- IX. Public Participation
- X. Next Meeting:
July 6, 2011 Regular Meeting – from 12:00 p.m. to 1:30 p.m.
Council Chambers, 102 N. Neil Street, Champaign, Illinois

UC2B is an inter-governmental body. The University of Illinois serves as its administrative agent. The University of Illinois strives to ensure that its programs, services, and activities are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate, please contact the University of Illinois at 217-244-3835 at least 72 hours prior to the scheduled meeting date.



UC2B Policy Board Minutes

Regular Meeting
June 15, 2011

Location:
City of Champaign Council Chambers
102 N. Neil Street
Champaign, IL 61820

Committee Members Present: Abdul Alkalimat, Rev. Zernial Bogan, Brandon Bowersox-Acting Chair, Mike DeLorenzo, Fred Halenar as proxy for Deborah Frank Feinen, Tracy Smith, Pete Resnick and Richard Schnuer

Members Absent: Minor Jackson

- I. The meeting was called to order at 12:03 p.m. by Acting Chair Bowersox.
- II. Roll Call
- III. Approve Agenda: Halenar moved, Alkalimat seconded the motion to approve the agenda. The motion was passed by voice vote.
- IV. Approve Minutes: DeLorenzo moved, Schnuer seconded the motion to approve the minutes of the May 18, 2011 and June 1-2, 2011 minutes as written. The motion was passed by voice vote.
- V. Action Items:
 - a) Grant required approvals: Mike Smeltzer stated the DCEO has approved the amendment for how funds are spent, allowing for approximately \$2M of the \$3.5M grant to be utilized for base engineering services associated with infrastructure design and construction. Committee Member Schnuer asked how quickly we will be receiving a response from NTIA on the DECO amendment as NTIA approval is necessary as well. Smeltzer stated we should have an answer by the end of the month. Teri Legner questioned how much of the \$3.5 million is budgeted for engineering. Mike recalled that \$1.5M is for core engineering and \$500,000 is for reimbursibles. The remainder of the DCEO funding is in construction.
 - b) Technical Committee Report: no update
 - c) FTTP RFP Decisions – Committee Member Smith stated that the Technical Committee recommends keeping the RFP for construction and the management of the system

separate. The Technical Committee does not expect cost to be a factor in this decision. Schnuer made a motion endorsing this approach stating UC2B enter into a contract or contracts for construction of the fiber from curb to the building that is separate from contracts for operations/management services. Alkalimat seconded the motion. Committee approved by voice vote.

- d) Discussion of pursuing a change order for ring design– Mike Smeltzer stated that in one week they will know how much the FTTC bids are and as a result, how much money may be available from the grant to investigate this change order further.
- e) Teri Legner Update on action items – Update on lead agency negotiations – Legner explained that the committee that is working on the process to hire a consultant to assist with UC2B business model options and evaluation met and reviewed the 5 responses they received out of the 12 letters they had sent out. The Committee will be interviewing 4 of the committees starting next week
- f) Marketing Committee Update. Bowersox reported on the Marketing Committee’s last meeting. The Committee will be focusing on Summer Events, ex. Taste of Champaign, Neighborhood Nights at the Park to provide UC2B information and doing a demonstration of the electronics for the public. Bogan expressed a concern about no bi-weekly or monthly statements/information being distributed to the neighborhoods. John Kersh asked Rev. Bogan to join the Committee to assist with additional communication goals. Alkalimat reminded the committee that his class has produced two videos about the UC2B which are available for use.
- g) Status of Non-voting member – Bogan reviewed the proposal he would like the Committee to approve. Committee members discussed in length the pros and cons of the non-voting members being given a vote. All three entities, The University of Illinois, City of Champaign and City of Urbana would need to revise the intergovernmental agreement for this to occur. Resnick and Bogan will meet and provide the committee with a formal motion at the next meeting.
- h) NTIA Update – Written report was provided with the agenda materials.
- i) Paul Duke from Shive Hattery informed the Committee of the upcoming bid openings – U of I is today at 2:00 p.m.; City of Champaign is Friday at 2:00 p.m. and The City of Urbana is on June 21st at 2p.m. The lowest bid is considered the winner. Fred Coleman from U of I will review all bids for MAFBE compliance and all bids will also be reviewed for accuracy before being formally awarded.
- j) Public Comment – David Glynn from Pavlov Media addressed the committee about possibly running fiber to apartment buildings as a cost saving measure.

Acting Committee Chair Bowersox adjourned the meeting at 1:34 p.m.

Next meeting is scheduled for June 22, 2011 from 12:00 noon to 2:00 p.m. in the EC1 at the City of Champaign, City Building, 102 N. Neil Street.

J:\FIN\Shared\Miscellaneous\UC2B\Meeting Agenda and Minutes\PC Mtg Minutes 11.06.12 final.docx