

- 2) In order to facilitate the orderly transition from project to branch of the Champaign Public Library, the Douglass Center Library will be considered for all practical purposes a Branch of the Champaign Library. As such, it will be subject to all the procedures, regulations, and policies of the Champaign Public Library.
- 3) All Materials selected by the staff of the Douglass Branch Library will be ordered through the Champaign Public Library. The Champaign Public Library and the Urbana Free Library will assist in the selection of materials. The Champaign Public Library will be responsible for committing funds for the purchase of these materials.

Materials will be selected to provide all points of view, opinions, and philosophies. They will not be restricted on the basis of race, color, creed, or viewpoint. A special effort will be made to include a large number of Black oriented materials selected with the average community reader in mind. Materials will be selected which meet the practical needs of community users and potential users.

All materials will be stamped Douglass Center Branch Library - Champaign Public Library.

All purchases and other expenditures of money or commitments to spend funds will be made by the Director of the Champaign Library within the budget approved by the Joint Board.

All requests for supplies, equipment, materials, salaries and services, and all other items must be submitted to the Director of the Champaign Public Library in writing with as much advance notice as possible. Items not included in the approved budget will not be considered without Joint Board approval.