Project Management, Program development, Leadership, Public speaking

- Pioneer Parish Pastor and director of programs at 2 churches.
- Stonington United Methodist Church Pastor, financial manager and director of all programs.
- Eastminster Presbyterian Church Inner city Youth program director.
- Assistant manager and buyer at Pyles bookstore.
- Department manager and buyer at Logos bookstore
- Designed, built, and managed a concession stand.
- B.S. in Agricultural Industries from the University of Illinois gave me business management training.
- Physics Society Engineering Open House exhibits I co-guiding a team from concept to functioning public display of several projects each year for several years. These displays are still being used years later.

# Report Preparation

- GSLIS Community Informatics Initiative Grant writing and training in grant writing.
- Stonington United Methodist Church Prepared periodic reports conforming to conference rules.
- Mechanical Engineering Capstone project with analysis of manufacturing processes and regular reports.

### Written correspondence -

- GSLIS Community Informatics Initiative I recruited speakers and coordinated the resources for them. For the Broadband Technology Opportunities Program group, a significant portion of the communication during development has been written.
- Mechanical Engineering Communication with client companies via email reports.
- Graduate degree programs for Divinity and Librarianship required significant amounts of graded writing.
  - o Master of Divinity degree from St. Paul School of Theology
  - o Master of Library and Information Science from the University of Illinois
- Edited/Authored a book: Midwest Folklore (and other Contra Dances)
- Co-authored 2 conference papers
  - o Citizen Professional Toolkits: Empowering Communities through Mass Amateurization, Prato Community CIRN Conference 2009
  - o Effective ICT Use for Social Inclusion, iSchools conference 2010

#### Volunteer recruitment

- As a minister, I was instrumental in developing volunteer labor resources.
- In the Physics Van outreach program, I helped recruit students to provide weekly or bi-monthly education programs to grade schools.

#### Conflict Resolution

• As a minister, I helped people resolve inter-personal conflicts.

# Compassion

- I have had a diversity of personal experiences that allow me to understand and relate to a wide variety of people.
- Training (Master of Divinity degree from St. Paul School of Theology) and practice as a minister enable me to apply my skills professionally.

# Teaching and training

- As a minister, I prepared and taught a variety of lessons each week
- I often give one-on-one tutoring to classmates and friends.
- At the U. of Illinois, I was deeply involved in the development of Physics Van outreach program's teaching materials and methods.
- I have been a substitute teacher for both grade school and high school.

# Multitasking

• In many of my jobs, I have had to balance competing demands for my time, often switching between tasks.

# Work with underprivileged

• In my church work and volunteer activities, I have had a focus on aid to the underprivileged.

#### Work with Teens

• As the Eastminster Presbyterian Youth minister, as a pastor, and with the Physics Van, I have enjoyed working with youth and teens.

# Computer Savvy

- Engineering training makes me well versed in computer use.
  - o Mechanical Engineering Bachelor of Science degree from the University of Illinois
- Working at The Urbana Free Library, I provided computer aid as needed.
- I volunteered as a regular computer guide at a local nursing home.

# Confidentiality

• As a minister, youth counselor and substitute teacher, I have many confidences that I keep.

# Analysis

• Mechanical Engineering, Community Informatics grant writing, pastoring, and various design work have all built my technical and social analysis abilities.

# Video Editing

• I have provided professional quality video editing for a physics professor, the Physics Van and weddings.